

December 13, 2002

Via Fax to ###.###.####

Joe Smith
123 ABC Road
Albuquerque, NM 87107

Re: _____

Dear Sir or Madam:

We represent _____. _____ was involved in a collision while occupying a tractor-trailer, VIN _____, owned by _____. We are currently investigating this incident.

We have been informed that this vehicle is being held at _____ in Albuquerque, New Mexico. I write to request that you hold this vehicle for forty-five (45) days without altering it so that we may examine the vehicle. If I do not hear from you, I will assume that you have taken all steps necessary to comply with our request.

To insure against confusion, I am forwarding copies of this letter by both mail and fax to your facilities in Albuquerque, New Mexico, LaVergne, Tennessee, and your Headquarters in Miami, Florida. I will direct all further inquiries to the Miami, Florida office.

We will contact you Monday morning, December 16, 2002, to make arrangements for viewing this vehicle. If you have any questions, please do not hesitate to contact me. Your assistance is appreciated.

Very truly yours,

BRANHAM & DAY, P.C.

Brandon E. Bass